

YOUR NAME

Address · (000) 000-0000 · email@email.com

FLIGHT EXPERIENCE *Use only whole numbers here – round down

Total Time: ###/1000 Hours (Restricted ATP under 61.160(b))

PIC:

Multi-Engine:

Actual Instrument:

Sim Instrument:

Cross Country:

Night:

**Flight hours updated 00/00/0000*

*Use this highlighted portion to help your interviewer know how many total hours you need. Adjust according to your requirements.

LICENSES & REQUIREMENTS

Highest License earned, date received *Start with the most recent licenses/ratings

Any additional ratings, date received

First Class Medical, date issued

US Passport, expires date

FCC Radio Operators Permit, date issued

EDUCATION

Bachelor of ?? – Major

College/University Name, City, State

*Don't include high school information

August 2017-present

Exp. Graduation May 2021

EMPLOYMENT

Position

Organization/Company, City, State

- List job functions here
- Be sure to start with an action verb
- Past tense if you're no longer employed by this company

Dates of Employment

Position

Organization/Company, City, State

- List job functions here
- Be sure to start with an action verb
- Past tense if you're no longer employed by this company

Dates of Employment

*Most recent at the top, chronological order; include any significant employment history within the past 5-10 years event if it isn't aviation related

LEADERSHIP & INVOLVEMENT

Organization

- Any positions held, Dates held

January 2018-present

Organization

- Any positions held, Dates held

January 2018-present

*Most recent at the top, chronological order

HONORS & AWARDS

Award/Scholarship Name

Date received

Award/Scholarship Name

Date received

Award/Scholarship Name

Date received

*Most recent at the top, chronological order

*Be sure to arrange text/spacing so that the resume fills the entire page

*Have someone proof read your resume for spelling/grammar mistakes

Please note that this template is a recommendation for formatting.